

Problem-Solving Worksheet

(Adapted from Williams, Armistead, & Jacob (2009))

Step 1: Describe the Situation

Step 2: Define potential ethical/legal issues

Step 2: Review Guidelines

Ethical Issues

Guidelines

Step 2: Consult

Who could you consult with? Who should you consult with?

Step 3: Evaluate rights, responsibilities & welfare of all affected parties

Who is affected?

Rights? Responsibilities? Welfare?

Step 4: Consider alternatives

Step 4: Weigh pros and cons

Proposed Solution:

Pros

Cons

Step 5: Make a decision, take responsibility, monitor outcomes

Can you clearly articulate the decision and the rationale?

Can you take responsibility?

How will you monitor outcomes? How will you use that information?
