

**QUALIFICATIONS AND DUTIES
OF THE
PROFESSIONAL SCHOOL PSYCHOLOGIST**

POSITION:	School Psychologist
QUALIFICATIONS:	Current Missouri Student Service Certificate or Master's Degree in related field.
REPORTS TO:	Principals and District Administration
JOB GOAL:	Under indirect supervision, administers and interprets psychoeducational, psychological, and/or developmental tests for students with learning, developmental, and social/emotional/behavioral disabilities; assists in the planning and development of appropriate educational plans; facilitates the transitional needs of subjects within this population from the regular educational setting to one that meets their special educational needs.
TERMS OF EMPLOYMENT:	9-10 Months
EVALUATION:	Performance of the job will be evaluated annually in accordance with provisions of the Board's policy.

The following statements are intended to describe the general nature and level of work expected to be performed, by school psychologists employed with the McDonald County R-1 School District. The following information is not to be construed as an exhaustive list of all responsibilities, duties and skills required of District School Psychologists.

DUTIES AND RESPONSIBILITIES

1. Administers and scores a variety of standardized psychosocial tests; conducts evaluations with students as appropriate in order to determine appropriate eligibility status of the student.
2. Prepares diagnostic reports, to include test results and interpretation; develops appropriate recommendations based on test results and case history.
3. Consults with educational, clinical, medical staff, researchers and/or other team members as appropriate regarding students' needs.
4. Monitors compliance with state and federal regulations, as well as with educational and/or research policies and procedures.
5. Prepares and presents educational workshops, and provides consultative services as appropriate and as directed by supervisor.
6. Collaboratively develops educational programs and recommendations for students in the most least restrictive environment appropriate
7. Continues professional growth through participation in clinician and/or in-service meetings, familiarization with pertinent literature, participation in educational programs as appropriate, and review of state and federal laws governing provision of educational diagnostic services.

8. Performs miscellaneous job-related duties as assigned by director and district administration.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

- Ability to effectively communicate medical information, test results, diagnoses and/or proposed educational plan in a manner easily understood by the parents and school personnel.
- Knowledge of educational development test administration and interpretation.
- Interviewing and psychological/developmental evaluation skills.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of students in a diverse community.
- Ability to develop and present educational programs and/or workshops.
- Ability to prepare diagnostic and/or evaluative reports relevant to eligibility factors and state guidelines.
- Knowledge of medical, pharmacology, and clinical issues related to individuals with learning, developmental or emotional disabilities.
- Knowledge of applicable legislation, standards, policies and procedures within specialty area.
- Knowledge of psychosocial interviewing and counseling techniques.
- Ability to develop educational plans for severely mentally/socially/emotionally disabled children with McDonald County R-1 School District, including assistance with district teachers in the appropriate development and implementation of functional behavioral support systems.
- Ability to interact with students, faculty and/or staff in a team environment.
- Knowledge of the provisions of the Individuals With Disabilities Act.
- Knowledge of state and federal laws, regulations, policies, and standards pertaining the provision of psychosocial services to disabled individuals.

WORKING CONDITIONS AND PHYSICAL EFFORT

- Work is normally performed in a typical interior/office work environment.
- No, or very limited, physical effort required.
- Work environment involves minimal exposure to physical risks, such as operating dangerous equipment or working with chemicals.